

ANNUAL/VACATION LEAVE

6.541*

The following schedule shall be used in determining the accrual of annual leave:

- I. Personnel working eleven (11) or twelve (12) months earn vacation leave at the rate of one (1) day per month. The leave is to be credited at the end of each month of employment and may not be used prior to the time it is earned and credited.
- II. An eleven (11) or twelve (12) month employee may not use vacation until the employee has been employed by the district for six (6) consecutive months.
- III. The vacation time for which individual employees are entitled is eleven work days (11) for eleven month employees and twelve work days (12) for twelve month employees. In addition, the following days shall be given:

New Year's Day	(1)	Personnel Holidays	
Martin L. King, Jr. Day	(1)	Spring Break	(2)
Spring Break	(3)	Fall Break	(3)
Memorial Day	(1)	Fall Holiday	(1)
July 4 th	(1)	Winter Holiday	(1)
Labor Day	(1)		
Thanksgiving	(2)		
Christmas	(2)		
- IV. Beginning July 1, 2015, vacation days cannot be accumulated beyond twenty-five (25) days.

STATUTORY AUTHORITY: **1001.41, 1012.22, 1012.23, F.S.**

LAW(S) IMPLEMENTED: **1001.43, 1012.22, 1012.62, 1012.66, F.S.**

STATE BOARD OF EDUCATION RULE(S): **6A-1.082**

HISTORY: **ADOPTED: 6/12/2007**

REVISION DATE(S): 9/9/08;/4/14/09;10/10/13;7/16/15
FORMERLY: