

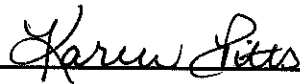
Carr Elementary and Middle School

2021-2022 Title I, Part A, Parent and Family Engagement Plan

I, **Karen Pitts**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101(39), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parent of participating children and make available to the parental involvement plan to the local community [Section 1116(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of program under this part, including the planning, review and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Conduct an evaluation of previous year's parent and family engagement and use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(2)(D) and (a)(2)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified with the meaning of the term in 34 CFR Section 200.56 [Section 1112(e)(1)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualification of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)].



5/1/21

Signature of Principal or Designee

Date

Mission Statement

The mission of Carr School is to provide a safe, caring, stimulating, and student-centered environment so each student may become a productive citizen.

Involvement of Parents

How will the school involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [ESEA Section 1116].

Response: Parents are invited and encouraged to attend regular scheduled School Advisory Council (SAC) Meetings. SAC meetings are held at least four times during the year. District schools follow the requirements of Florida Statute 1001.452 in the selection of members to serve on the SAC. These meetings are used to involve parents and families in the development, review and evaluation of Title I plan, Title I Needs Assessment, Parent and Family Engagement Plan, School Compact and School Improvement Plan. The SAC also approves the budget for the spending of funds reserved for parent and family engagement activities.

The SAC Meeting minutes will reflect input from parents and school staff. The minutes from the prior meeting are approved at each meeting to ensure accuracy of meetings. Parent feedback is also solicited through an annual school climate survey and Title I Survey. Information from these surveys are used in the development of plans. The School Advisory Council meeting are the forum for continuous improvement of school operations, programs, events, and meetings.

School-Home Compact

Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

<p>How were parent invited to develop or revise the compact?</p>	<p>Parents reviewed, discussed and submitted suggestions for revising the comprehensive needs assessment, Title I Parent & Family Engagement Plan and Title I Parent Compact for the 2021-2022 school year as part of a School Advisory Council (SAC).</p>
<p>Date of parent meeting to develop or revise the compact</p>	<p>May 5, 2021</p>
<p>What communication methods will be used between teachers & parents as well as school & parents?</p>	<p>Teachers will use phone calls, email, class newsletters, websites, Parent Square, social media and parent/teacher conferences to communicate with parents. The school will use mail, marquees/signage, phone calls, emails, SAC meetings, social media, Parent Square, websites, e-newsletters and streaming videos to communicate timely information so parents can best support and participate in their child's education.</p>
<p>Elementary schools are required to hold at least one face to face conference with parents. Explain your process?</p>	<p>All elementary teachers have individual parent conferences with parents during the 1st semester to discuss their child's progress and ways parents can help their children academically at home.</p>

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home. [Section 1116(e)(4)].

Program	Coordination
ESE	Parent Involvement activities are coordinated by including input from parents of ESE students and working together with the ESE Office to ensure their unique needs are met.
Title I, Part C	The district and school coordinate with Panhandle Area Educational Consortium to provide parental involvement activities and translation services to ensure their involvement in the school.
Title II	This program supports job-embedded professional development in the areas of reading, math, and science. Stipends for teachers to receive professional learning to support improved student achievement during the summer are provided. Support for Beginning Teachers and other professional learning resources to support teachers and school administrators are also provided.
Title IV, Part A	This program provides students with a well-rounded education, supports safe and healthy students, and supports the effective use of technology. A STEM Camp is provided for students in grades 4-8 during the month of June. Go-Kits and reunification kits are also provided through these funds.
Title VI, Part A	Funds are used along with Title I, Part A funds to support the Elementary ESE teacher position at Carr School.
Title IX, Part A	The school and the homeless liaison communicate frequently to meet the needs of homeless children and their parents. School supplies are supplied for homeless students. Fees and dues are also paid for homeless students to help eliminate barriers that might prevent academic success.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116(c)(1) and (4)].

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Development Meeting Materials	K. Pitts	7/27/21	<ul style="list-style-type: none"> • Agenda • Sign-In School • Handouts • Customized Title I PowerPoint
Advertise and Publicize Event	K.Pitts	8/2/21	<ul style="list-style-type: none"> • School Marquee • School Newsletter • Reminder Call-Out
Annual Title I Meeting	K.Pitts	8/10/21	<ul style="list-style-type: none"> • Number of attendees • Exit Evaluations
Review of Parent Exit Evaluations	K.Pitts	8/11/21	<ul style="list-style-type: none"> • Summary of parent responses

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening. How will the school provide with Title I funds, transportation, childcare, or home visits if applicable. [Section 1116(c)(2)].

Response: Parent involvement activities are offered throughout the school year at various times to include morning, after school, and evening to accommodate parent work schedules.

The PowerPoint presentation, along with handouts, will be posted from the annual meeting on the school website so parents can have access to the information, especially for parents who are able to attend the meeting.

Building Capacity for Improvement [Section 1116(e)]

Describe how the school will assist parents:

- To understand the challenging State academic standards and State and local academic assessments
- To monitor their child's academic progress.
- By providing materials and training to help parents to work with their children at home.
- By providing other reasonable parent and family engagement activities.

Topic	Title of Activity	How will this impact Student Achievement?	Tentative Date/Time	How will this support learning at home?	Documentation Evidence
Curriculum Areas	Open House/ Parent Meetings	Parents will meet teachers and become familiar with the school and become acquainted with Title I offerings. Parent Meetings are held after the 1 st i-Ready Diagnostic to explain student performance on Florida Standards and make recommendations on parental support at home.	8/11/21 Sept. 2021	Parents will be comfortable in reaching out to teachers with concerns and learn about Title I. Parents will learn student's strengths and weaknesses of performance on the standards and learn how to best support their child.	Sign-in Sheets/ Exit Evaluations Sign-In Sheets/ Copies of Student Results and Recommendations
State Academic Standards and Assessment	Parent Data Chat	Parents will receive i-Ready reports comparing performance on the FL Standards from the beginning of the year to mid-year.	Feb. 2022	Parents will be encouraged to support students at home in meeting classroom expectations.	Sign-In Sheets
Progress Monitoring	Parent Meeting	Parent Meetings are held after the 2 nd i-Ready Diagnostic as needed for students not making desired growth to explain student performance on Florida Standards and make recommendations on parental support at home.	Feb. 2022	Parents will be encouraged to support students at home in meeting classroom expectations.	Sign-In Sheets/ Copies of Student Results and Recommendations

	Progress Reports	Progress reports go out once during each grading period. Parents are encouraged to monitor classroom performance on FOCUS.	Once per grading period	Parents are informed about grades	Returned progress reports with parent signature
Other Activities	Doughnuts for Dads	Activities with a reading focus for students and parents to complete at breakfast are made available.	Sept. 2021	Encourages importance of parental involvement	Sign-in sheets
	Muffins for Moms	Activities with a math focus for students and parents to complete at breakfast are made available.	Feb. 2022	Encourages importance of parental involvement	Sign-in sheets
How will workshops and events be evaluated. How will the needs of parents be assessed to plan for future events?			Surveys		

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, school leaders, and other staff with the assistance of parents/families and the school:

- In the value and utility of contributions of parents and families.
- How to reach out to, communicate with and work with parents and families as equal partners, and
- In implementing and coordinating parent programs and building ties between parents and families and the school. [Section 1116(e)(3)]

Topic-Title of Activity	Person Responsible	Anticipated Impact on Student Achievement	Tentative Date/Time	Documentation Evidence
Faculty Meetings-Importance of parent communication.	K. Pitts	Parents will stay informed of student performance.	Monthly	Agendas/ Sign-in sheets

Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs [Section 1116(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels the students are expected to meet [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meeting to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. [Section 1116(c)(4)(C)] and
- If the school-wide program plan is not satisfactory to the parents of participating children, the school will submit the parents' communication with the plan that will be made available to the local education agency. [Section 1116(c)(5)]

Communication Focus Area	Type of Activities	X	Evidence of Activity
How does the school communicate timely information about the Title I program?	Title I Annual Parent Meeting		Power point
	School Advisory Council		Minutes of meetings
	Electronic Communication		Reports from Parent Square
	Mail Out to Parents		Copies of Flyers
	Family Nights		Sign-In Sheets
	School Website		Screen Shot of Website
	Parent Square		Reports from Parent Square
	Flyers/Brochures Other		Copies of Flyers
How does the school communicate timely information about curriculum, assessment, and achievement?	Title I Annual Parent Meeting		Power point
	Family Nights		Announcements in classroom newsletters, calendars, website, social media, notes/ flyers from office, Parent Square
	Newsletters		Copies
	Open House		Sign-in Sheets
	School Advisory Council		Minutes
	School Website		Copy of website page
	FOCUS		Usage report
	Parent Conferences Other		Sign-in sheets
How does the school offer opportunities for regular meetings for parents to participate in making decisions and give feedback?	School Advisory Council		Minutes
	Parent Conferences		Sign-In sheets
	Annual Title I Survey		Results of survey
	Other		

Accessibility

Describe how the school will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 in a format and, to the extent practicable, in a language such parents understand. [Sections 1116(e)(5) and 1116(f)].

Response: Every effort will be made to engage and provide resources for parents with disabilities or for parents who do not speak English. The LEA contracts with the Calhoun County Health Department to provide a Spanish interpreter when needed for parent meeting and engagement activities. Parent communication is translated upon request. The school will use various means of communication to provide opportunities for the informed participation of ALL parents and families members. School Messenger, the school call-out system, will be utilized to inform parents of upcoming events. The school website and school marquee will also be updated with current information and upcoming events. Classroom newsletters are sent home with elementary students telling parents of current events happening in the classrooms.