

**REQUEST FOR PROPOSAL
FOR
CONSTRUCTION MANAGEMENT SERVICES FOR
New Blountstown K-5 School
Calhoun County School District**

I. INTRODUCTION

Calhoun County School District is requesting written proposals from qualified construction firms to provide professional At-Risk Construction Management Services for the Budgeting and Construction Phase on the proposed New Blountstown K-5 School.

II. It is the District's intention to employ the Construction Firm at Risk to provide overall Project Construction Management, including Pre-Construction Services, Cost Benefit Studies, Information Management, Construction for Scope of Work and overall Project Management during the Construction on a cost plus a fee basis, with a guaranteed maximum price.

III. PROPOSAL INSTRUCTIONS AND GENERAL INFORMATION

Proposal Submissions: Submit seven (7) copies of a written proposal no later than 2:00 PM CST on October 25, 2021.

Calhoun County School Board
Attention: CM Review Committee
20859 Central Avenue East, Room G20
Blountstown, FL 32424

Proposals must be responsive to the requirements and questions of the Request for Proposal.

Reservations: Calhoun County School District reserves the right, during the entire process, to reject any and all proposals, to negotiate changes in the new scope of work or services to be provided, and to otherwise waive any technicalities or informalities.

Method of Selection: Proposals will be reviewed by the construction management review committee, which has been appointed by the Calhoun County School Board. The construction management review committee shall review the qualifications (which shall include, but are not limited to, the twelve items listed below) of interested firms. Subsequently, the construction management review committee shall develop a short list of firms. The short listed firms will be invited to make presentations to the Calhoun County School Board at a workshop on November 9, 2021 starting at 1:00 pm CST. Afterwards, the Board will rank and approve the firms at the regular meeting at 5:00 pm CST. The Calhoun County School Board may enter into negotiations or entertain bids with the selected construction management firm.

Please respond by including but not limiting your responses to the following:

1. Ability to comply with Public Entity Crime Statement.
2. Audited financial information current within the last 12 months or verification of the contractor's bonding capacity.
3. General information about the construction company including location, length of time in business, and its principals.
4. Ability to comply with E-Verify per Florida Statute Section 448.095.
5. Contractor trade categories and information regarding the state and local licenses and license numbers held by the applicant.
6. A list of projects completed within the last five (5) years, including dates, approximate value, size, and reference name for each project.
7. Certificates of insurance confirming current workers' compensation, public liability and property damage insurance.
8. A list of all pending litigation and all litigation within the last five (5) years including an explanation of each.

9. Qualifications of staff to be utilized on this project with names, short resumes, length of time with firm and previous clients served.
10. Availability of staff to start and complete project within Owner's requirements.
11. Experience working on an occupied school campus.
12. Experience with DOE Special Facility Construction Account projects.

The completed proposal shall be attested to and signed by an authorized officer of the company, the owner, or sole proprietor and notarized.

Request for information shall be in writing. Please do not contact the school board or district staff. Refer all requests to Clemons, Rutherford & Associates, Inc. (CRA), Attention: Greg Kelley, 2027 Thomasville Road, Suite 201, Tallahassee, FL 32308. A Pre-proposal Conference is scheduled for 10:00 am CST on August 12, 2021 at Blountstown Elementary School. Any person employed by a firm submitting a proposal is forbidden to contact directly or indirectly the Superintendent, Board member, or staff member of Calhoun County Schools. Violation of this prohibition will result in the firm's proposal being rejected and the firm being disqualified from the review and selection process.