



IMPORTANT DATES TO REMEMBER

Forms

Due Dates

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| 1. | Bus Driver Salary Calculation | Wednesday, August 25 |
| 2. | Bus Driver Distribution Per Cost Center | Wednesday, August 25 |
| 3. | Mileage Report Form | Wednesday, August 25 |
| 4. | Bus Map & Student Pick-Up List | Tuesday, September 7 |
| 5. | Bus Route Description (Start From Scratch) | Tuesday, September 7 |
| 6. | Gas Tickets | End of Month |
| 7. | Daily Inspection Form | End of Month |
| 8. | Bus Drivers Mileage & Gas Report | End of Month |
| 9. | Bus Driver Repair Request | As Needed |

#1-5 should be turned in to Renee' at the Special Programs Office.

#6-8 should be turned in to Mrs. Terrie Stone at the Superintendents Office.

#9 should be turned in to the Bus Shop



All of the above mentioned forms are located in this handbook.



Turning in paper work on time is part of the bus driver evaluation.



Please review your "State of Florida Bus Drivers Handbook" and the "Emergency and Rescue Procedures."

WE ARE LOOKING FORWARD TO ANOTHER GOOD YEAR WITH YOU!!