

CC-64-BDRCF  
 Rev. 8/30/10  
 Exp. 6/30/20

**CALHOUN COUNTY SCHOOL BOARD  
 BUS DISCIPLINE REFERRAL AND CODING FORM**

Form# \_\_\_\_\_

Student \_\_\_\_\_ Student # \_\_\_\_\_ School \_\_\_\_\_

Grade \_\_\_\_\_ Sex: M \_\_\_\_\_ F \_\_\_\_\_ Referral Date \_\_\_\_\_ AM \_\_\_\_\_ PM \_\_\_\_\_

Bus# \_\_\_\_\_ Driver's Name \_\_\_\_\_

**Reason for Referral (Only one item may be checked.)**

- |   |   |
|---|---|
| <input type="checkbox"/> AGG Aggressive Acts/Trip/Push/Hit  | <input type="checkbox"/> PRP Destroying, defacing and/or damaging school property <\$1000 |
| <input type="checkbox"/> ALT Altercation  | <input type="checkbox"/> RUD Rude/Discourteous  |
| <input type="checkbox"/> BOW Putting any part of the body outside bus window                                      | <input type="checkbox"/> RRX Talking when lights are on at railroad cross ing             |
| <input type="checkbox"/> DCN Disorderly conduct   | <input type="checkbox"/> SAL Unauthorized sales at school or on bus                       |
| <input type="checkbox"/> DEF Defiance of authority; disobeying or showing disrespect to staff members             | <input type="checkbox"/> STP Loading or unloading on unassigned bus or bus stop           |
| <input type="checkbox"/> DIS Disobeying or showing disrespect to others   | <input type="checkbox"/> SXM Minor sexual misconduct                                      |
| <input type="checkbox"/> EAT Eating or drinking on the bus  | <input type="checkbox"/> THF Theft less than \$300  |
| <input type="checkbox"/> FTF Failure to follow bus safety rules   | <input type="checkbox"/> THR Throwing or propelling objects or spitting                   |
| <input type="checkbox"/> FWK Possession of or use of matches, lighters, or fireworks, including smoke/stink bombs | <input type="checkbox"/> TKG Taking items that belong to others (Non-criminal)            |
| <input type="checkbox"/> HAR Harassment of school employees or students (minor)                                   | <input type="checkbox"/> UIB Bringing unauthorized items on the bus                       |
| <input type="checkbox"/> HSP Horseplay  | <input type="checkbox"/> XIT Playing with or using emergency exits                        |
| <input type="checkbox"/> IMI Having an imitation or toy weapon  |   |
| <input type="checkbox"/> KIS Public display of affection  |   |
| <input type="checkbox"/> LYG Providing false information to school personnel                                      |   |
| <input type="checkbox"/> MIS Excessive mischief   |   |
| <input type="checkbox"/> NAS Not in assigned seat   |   |
| <input type="checkbox"/> OOS Out of seat without permission/sitting improperly                                    |   |
| <input type="checkbox"/> PNW Possessing dangerous objects/not weapons   |   |
| <input type="checkbox"/> PRO Using profane, obscene, or abusive language or Gestures                              |   |

**Additional Explanation:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Check as many of the following as have been used as interventions:**

- |   |   |
|---|---|
| <input type="checkbox"/> Conference with student          | <input type="checkbox"/> Warned student of inappropriate behavior |
| <input type="checkbox"/> Student assigned a specific seat | <input type="checkbox"/> Stopped bus to reprimand student         |
| <input type="checkbox"/> Other (explain): _____           |   |

**TO BE COMPLETED BY THE ADMINISTRATION**

**Disciplinary Action Code**

- |   |   |
|---|---|
| <input type="checkbox"/> B Bus suspension: _____ days                       | <input type="checkbox"/> O Out-of-school suspension: _____ days           |
| <input type="checkbox"/> C Corporal Punishment: _____ licks / Witness _____ | <input type="checkbox"/> P Placement in Alternate Ed. Setting: _____ days |
| <input type="checkbox"/> D Detention: _____ days                            | <input type="checkbox"/> R Physical Restraint                             |
| <input type="checkbox"/> E Expulsion without Continued Ed. Services         | <input type="checkbox"/> S Other SESIR Defined                            |
| <input type="checkbox"/> F Expulsion with Continued Ed. Services            | <input type="checkbox"/> U Change in Placement (ESE Only)                 |
| <input type="checkbox"/> H Suspension Extended Pending Hearing              | <input type="checkbox"/> V Conference with Parent                         |
| <input type="checkbox"/> I In-school-suspension: _____ days                 | <input type="checkbox"/> W Work detail                                    |
| <input type="checkbox"/> J Court or juvenile referral                       | <input type="checkbox"/> X Other _____                                    |
| <input type="checkbox"/> K Behavior contract                                | <input type="checkbox"/> 1 Loss of Privileges                             |
| <input type="checkbox"/> L Seclusion  | <input type="checkbox"/> 2 Peer Mediation                                 |
| <input type="checkbox"/> M Mechanical Restraint                             | <input type="checkbox"/> 3 Restitution                                    |
| <input type="checkbox"/> N Discipline assignment                            | <input type="checkbox"/> 4 Conference with Student                        |

Comments: \_\_\_\_\_  
 \_\_\_\_\_

Disciplinarian: \_\_\_\_\_ Date: \_\_\_\_\_  
 Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
 Parent: \_\_\_\_\_ Date: \_\_\_\_\_

**(Please initial as filed and copied)**

Original—Student Cum \_\_\_\_\_ Principal \_\_\_\_\_ Parent \_\_\_\_\_ Data Entry \_\_\_\_\_ Referrer \_\_\_\_\_